

*9th Circular No. 7326a*

**FEDERAL RESERVE BANK OF  
NEW YORK TELEPHONE  
DIRECTORY**

**December 1973**



**SECOND FEDERAL RESERVE DISTRICT**

**Head Office** • 33 Liberty Street  
Federal Reserve P.O. Station  
New York, N.Y. 10045  
*212-791-5000 (For use only when  
individual numbers are not known)*

**Buffalo Branch** • 160 Delaware Avenue  
P.O. Box 961  
Buffalo, N.Y. 14240  
716-853-1700

**Cranford Office** • 2 Jackson Drive  
Cranford, New Jersey 07016  
201-272-9000

**Jericho Office** • 113 South Service Road  
Jericho, New York 11753  
516-997-4500

**Relocation Office** • P.O. Box 660  
Amherst, Mass. 01002  
413-584-2674

# FEDERAL RESERVE BANK OF NEW YORK

December 1973

*To All Banks in the  
Second Federal Reserve District:*

This edition of the directory of this Bank supersedes the directory we issued and sent you in March 1972. This directory lists operational matters on which we receive frequent telephone inquiries, the departments in which they are handled, and telephone numbers to which such inquiries can be directed.

The telephone numbers listed in this directory are new direct-dialing numbers for the Head Office, reflecting the conversion this month by the Head Office to a new Centrex telephone system. Under the new telephone system, you are now able to dial the party you wish to reach in the Bank directly, without switchboard assistance. If you should wish to reach anyone at the Head Office whose number you do not know, please call 212-791-5000, obtain assistance from the operator, and record the direct-dialing number for future reference.

The use of this directory should aid you in directing your communications to the appropriate persons and units in this Bank. We will be pleased to furnish additional copies upon request.

An organization directory, showing the functional organization of the Bank and its departments and divisions, together with the names and telephone numbers of the officers, division chiefs, and certain senior staff members of the Bank, will be sent to you shortly.

ALFRED HAYES,  
*President.*

# CONTENTS

	<i>Page</i>
<b>Telephone Directory</b>	
General information for banks.....	3
Head Office .....	5
Jericho Office .....	22
Cranford Office .....	22
Buffalo Branch .....	23

*NOTE: The lettered Regulations referred to in this Directory are Regulations of the Board of Governors of the Federal Reserve System.*

# FEDERAL RESERVE BANK OF NEW YORK TELEPHONE DIRECTORY

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## General information for banks

1. For any inquiry on an operation not listed in this directory, call Bank Relations (Head Office: 212-791-6071 or 212-791-6072; Buffalo Branch: 716-853-1700, Extension 208).

2. On page 4 and the inside of the back cover are listed Head Office departmental abbreviations. These abbreviations are used in the telephone directory to indicate departments in which the listed operations are conducted.

3. In accordance with this Bank's Operating Circulars, requests for currency or coin (No. 3, paragraph 24) or the delivery of securities from or for safekeeping (No. 14, paragraph 11) should ordinarily not be made by telephone; if, in an emergency, such a request is made by telephone, prompt written confirmation will be necessary. When an emergency telephone call is made to order cash or savings bond stock, or to complete a transaction such as a collection, or the delivery of securities from or for safekeeping, please be prepared to furnish the required test word.

4. Requests for supplies, including forms, furnished by us should also ordinarily not be made by telephone. To avoid emergency requests for supplies, reorder when your inventory has declined to about a four-week supply.

5. **Collect calls.** A collect call can be made concerning any of the following matters:

(a) On a sizeable adjustment to correct an entry on your statement of account or because a large cash or noncash item or a cash or noncash letter was missent from this Bank or from its Buffalo Branch.

(b) When a difference appears on our advice of the charge for a cash letter to a paying bank, or such cash letter is not received.

(c) On a request to us to make a transfer of funds in accordance with this Bank's Operating Circular No. 10, paragraphs 5 and 6.

(d) On a request to us to receive, deliver, or transfer securities in accordance with this Bank's Operating Circulars No. 14 or 21.

(e) When a bank calls our Auditing Department for information on our books at the request of an examiner of a supervisory authority.

(f) When a member bank calls for advice of its reserve balance on our books.

(g) When a member bank calls for amounts of cash letter charges to its reserve account or correspondent bank's reserve account.

(h) When a payor bank calls to give advice of nonpayment of a cash item of \$1,000 or over as provided in paragraphs 17 and 18 of our Operating Circular No. 6.

## HEAD OFFICE DEPARTMENTAL ABBREVIATIONS

Acpt.	Acceptance
Acctg.	Accounting
Audit.	Auditing
B. Appl.	Bank Applications
B. Exam.	Bank Examinations
Bk. Rel.	Bank Relations
Bk. Std.	Banking Studies
Bld. Op.	Building Operating
Ck. Adj.	Check Adjustment and Return Items
Ck. Pr.	Check Processing
Coll.	Collection
Comp. O.	Computer Operations
Comp. P.	Computer Planning
Cr. Dis.	Credit and Discount
Dom. Rs.	Domestic Research
E. Plan.	Emergency Planning
Forgn.	Foreign
For. Bk.	Foreign Banking Regulations
Gov. Bd.	Government Bond and Safekeeping
Int. Rs.	International Research
Man. In.	Management Information
Paym. S.	Payment Systems
Plan.	Planning
Prot.	Protection
Pub. In.	Public Information
RBA	Regulations and Bank Analysis
Sav. Bd.	Savings Bond
Secur.	Securities
Secy. O.	Secretary's Office
Srvce.	Service
Stat.	Statistics

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<b>A</b>		
Acceptances .....	Acct.	
Bankers'—monthly survey, open market transactions, Regulations B and C .....		-6077
Trade, open market transactions .....		-6077
Accounts		
Cash letter charges* .....	Ck. Adj.	-5243**
Foreign central banks, foreign governments, and in- ternational financial organizations—payment and deposit of funds .....	Forgn.	-5841
Member banks and others .....	Acctg.	
Adjustments (missing or unrecognized entries)* . . .		-5733
Current day's opening balance* .....		-5431
Prior days' balances* .....		-5733
Reconciliations* .....	Audit.	-5738
Safekeeping .....	Gov. Bd.	-5381
Savings bond issuing agents—consignment .....	Sav. Bd.	-5979
Treasurer of United States, deposits by general de- positaries for credit to .....	Acctg.	-5431
Treasury Tax and Loan accounts		
Commercial paper as collateral .....	Cr. Dis.	-5395
Other matters .....	Gov. Bd.	-5393
Adjustments		
Cash letters		
Current .....	Ck. Pr.	-5330
Noncurrent .....	Ck. Adj.	-5279
Special inquiries .....	Ck. Adj.	-5296
Checks returned without entry .....	Ck. Adj.	-5285
Coin claims and differences .....	Cash	-5111
Coupon collection differences .....	Coll.	-5088
Currency claims and differences .....	Cash	-5058
Direct sending of checks .....	Acctg.	-5427
Government checks—reclamations .....	Coll.	-5743
Missing or unrecognized entries* .....	Acctg.	-5733
Reserve account .....	Acctg.	-5733
Return items .....	Ck. Adj.	-5252
Safekeeping .....	Gov. Bd.	-5381
Savings bonds .....	Sav. Bd.	
Issuing agents .....		-5978
Paying agents .....		-5963
Transfer of funds .....	Coll.	-5067
Advances and discounts (Regulation A) .....	Cr. Dis.	-5395

\*For calls that can be made collect, see page 3, paragraph 5.

\*\*If line is busy call telephone number 212-269-6282, 212-269-6283 or 212-269-6284.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Armed Forces Leave Bonds—redemption . . . . .	Sav. Bd.	-5966
Armored car service, currency and coin . . . . .	Cash	-5115
Asian Development Bank bonds . . . . .	Gov. Bd.	
Delivery . . . . .		-5815
Issue or exchange . . . . .		-5368
Registration or transfer . . . . .		-5364
Audit confirmations		
Information from this Bank's records* . . . . .	Audit.	-5311
Requests for, made by this Bank's Auditing Department . . . . .	Audit.	-5300
<b>B</b>		
Balance of payments (U.S.)		
Current developments . . . . .	Int. Rs.	-5502
Statistical information . . . . .	Int. Rs.	-5507
Treasury foreign exchange reports . . . . .	Int. Rs.	-5560
Voluntary foreign credit restraint program		
Filing of required data . . . . .	Int. Rs.	-5557
Guidelines . . . . .	Forgn.	-5694
Statistical information . . . . .	Int. Rs.	-5557
Bank holding companies (Regulation Y)		
U.S. activities of domestic BHC . . . . .	B. Appl.	-5861
Analyses of Annual Reports of domestic BHC . . . . .	For. Bk.	-5869
Foreign activities of domestic BHC . . . . .	For. Bk.	-5982
U.S. activities of foreign BHC . . . . .	For. Bk.	-5982
Analyses of Annual Reports of foreign BHC . . . . .	For. Bk.	-5982
Bank protection regulation (Regulation P) . . . . .	RBA	-5923
Bank service arrangements (Regulation S) . . . . .	RBA	-5926
Banking studies . . . . .	Bk. Std.	
Bank holding company activities . . . . .		-5848
Banking markets & competitive analysis . . . . .		-5853
Commercial Banking . . . . .		-5845
Banks for Cooperatives debentures . . . . .	Gov. Bd.	-5368
Bills of exchange—acceptance by member banks, open market transactions (Regulations B and C) . . . . .	Accpt.	-6077
Bonds ( <i>See</i> Collections; Government (U.S.) securities; Retirement Plan bonds; Savings bonds and notes; and names of other issuers)		
Book-entry securities		
Marketable Government (U.S.) . . . . .	Gov. Bd.	-5379
Marketable Government (U.S.) agency . . . . .	Gov. Bd.	-5379
Savings bonds and notes . . . . .	Sav. Bd.	-5974

\*For calls that can be made collect, see page 3, paragraph 5.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<b>Branch applications</b>		
Domestic .....	B. Appl.	-5861
Foreign .....	For. Bk.	-5878
Building (Bank), operation of .....	Bld. Op.	-6200
<b>C</b>		
<b>Capital stock of Federal Reserve Banks</b>		
Dividends .....	Secur.	-5468
Issue and cancellation (Regulation I) .....	RBA	-5926
Subscriptions for additional shares .....	RBA	-5906
<b>Cash (See Coin; Currency)</b>		
Checks for member banks .....	Plan.	-5527
<b>Checks</b>		
<b>Clearing arrangements</b>		
Establishment and operation .....	Paym.S.	-6015
<b>Settlement of balances</b>		
City, outside New York City .....	Coll.	-5067
Other .....	Acctg.	-5733
Design and preprinting .....	Ck. Pr.	-5324
<b>Direct sending</b>		
Adjustments .....	Acctg.	-5427
Advices of cash letters sent .....	Acctg.	-5431
Permission .....	Ck. Pr.	-5324
<b>Drawn on accounts with us of foreign central banks, foreign governments, and international organizations .....</b>		
	Forgn.	-5841
Drawn on this Bank, certification of .....	Cash	-5061
Encoding (MICR) .....	Ck. Pr.	-5324
Government (U.S.) checks .....	Ck. Pr.	-5421
Immediate payment plan (for cash letters to paying banks)* .....	Ck. Adj.	-5243
Incoming items on New York City banks .....	Ck. Pr.	-5335
Incoming items on other than New York City banks...	Ck. Pr.	-5341
Money orders, postal .....	Ck. Pr.	-5421
New York City Clearing House, claims and allowances.	Ck. Pr.	-5333
Par list .....	Ck. Pr.	-5331
Recall of presentment .....	Ck. Pr.	-5331
Regulation J .....	Ck. Pr.	-5321
<b>Reserve accounts, drawn on</b>		
Deposits of, by hand .....	Coll.	-5740
Other inquiries concerning .....	Acctg.	-5431
Returned without entry .....	Ck. Adj.	-5285

\*For calls that can be made collect, see page 3, paragraph 5.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Return items .....	Ck. Adj.	
Adjustments .....		-5254
Advices of nonpayment* .....		-5261**
Rules on advices, lateness, and protest .....		-5253
Sent by this Bank to data-processing centers .....	Ck. Pr.	-5319
Transportation routes of motor carriers .....	Ck. Pr.	-5324
Circulars, Bank .....	Secy. O.	-5216
Clearing arrangements ( <i>See Checks and Government</i> <i>(U.S.) securities</i> )		
Coin .....	Cash	
Armored car service .....		-5115
Claims and differences .....		-5111
Deposit and order forms .....		-5116
Request for shipment .....		-5116
Shipment to this Bank .....		-5116
Collateral for advances to member banks .....	Cr. Dis.	-5395
Collections .....	Coll.	
Coupons, payment of, on obligations of U.S. or its agencies (except book-entry), International Bank for Reconstruction and Development, and Inter- American Development Bank .....		-5091
Maturing and matured bonds and coupons (other than obligations of U.S. and its agencies)		
Payable in New York City .....		-5084
Payable outside New York City .....		-5086
Notes, drafts, and other noncash items		
Fate of collection .....		-5743
Handling (maturity dates, signatures, etc.) .....		-5740
Payable in New York City .....		-5947
Payable outside New York City .....		-5742
Recall of collection .....		-5743
Tracers .....		-5743
Commercial bank and commercial paper statistics .....	Stat.	-5802
Commercial Credit File and related forms, distribution of .....	Cr. Dis.	-6144
Commodity Credit Corporation—payment of drafts drawn under letters of commitment .....	Coll.	-5740
Computer services		
Communication systems		
Advance planning and standards .....	Comp. P.	-5775
Operations .....	Comp. O.	-5453

\*For calls that can be made collect, see page 3, paragraph 5.

\*\*If line is busy call telephone number 212-344-5030 or 212-344-5031.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Information systems		
Advance planning and standards . . . . .	Comp. P.	-5771
Operations . . . . .	Comp. O.	-5457
Condition reports of Edge Act and Agreement corporations, foreign bank subsidiaries of member banks, and foreign subsidiaries of U.S. bank holding companies . . . . .		
	For. Bk.	-5885
Condition reports of State member banks . . . . .		
	RBA	-5904
Consolidated Federal Farm Loan bonds . . . . .		
	Gov. Bd.	-5368
Consumer Credit Cost Disclosure (Regulation Z) . . . . .		
	RBA	-5912
Consumer credit statistics . . . . .		
	Stat.	-5803
Corporations doing foreign banking or other foreign financing under the Federal Reserve Act (Regulation K) . . . . .		
	For. Bk.	-5878
Coupons ( <i>See</i> Collections)		
Credit . . . . .		
	Cr. Dis.	
Advances and discounts by Federal Reserve Bank . . . . .		-5395
Eligibility of paper offered for discount or as collateral for advances or Treasury Tax and Loan account Credit aspects . . . . .		-6144
Maturity, negotiability, and other factors . . . . .		-5395
Loan guarantees for defense production (Regulation V)		
Applications for and credit aspects . . . . .		-6146
Guarantee and commitment fees, and interest . . . . .		-5395
Loan guarantees under the Emergency Loan Guarantee Act . . . . .		
		-6144
Restraint, foreign ( <i>See</i> Balance of payments)		
Credit on securities by banks, brokers, dealers, or others (Regulations G, T, U, and X) . . . . .		
	RBA	-5913
Criminal violations of Federal banking laws, reporting of . . . . .		
	RBA	-5906
Cuban Assets Control regulations of the U.S. Treasury . . . . .		
	Forgn.	-5825
Currency		
Armored car service . . . . .	Cash	-5115
Bag-tag envelopes for deposit tickets . . . . .	Cash	-5104
Claims and differences . . . . .	Cash	-5058
Counterfeit . . . . .	Cash	-5055
Counterfeit exhibit . . . . .	Pub. In.	-6135
Deposit and order forms . . . . .	Cash	-5116
Mutilated . . . . .	Cash	-5102

## HEAD OFFICE

	Dept.	Tel. No.
Redemption of uncurrent currency .....	Cash	212-791-5055
Regulations .....	Cash	-5047
Request for shipment .....	Cash	-5062
Shipment to this Bank .....	Cash	-5102
Currency, historical data and related information .....	Pub. In.	-6132

### D

#### Deposits

Federal taxes .....	Comp. O.	-5989
For account of foreign central banks, foreign govern- ments, and international financial organizations ...	Forgn.	-5841
Reserve account checks by hand .....	Coll.	-5740
Directors, this Bank's procedures for election of .....	Secy. O.	-5215
Discounts ( <i>See Credit</i> )		
Dividends on capital stock of Federal Reserve Bank .....	Secur.	-5468
Drafts, acceptance by member banks .....	Accpt.	-6077
Drafts drawn under letters of commitment issued by Commodity Credit Corporation .....	Coll.	-5740

### E

Emergency Loan Guarantee Act .....	Cr. Dis.	-6146
Emergency planning .....	E. Plan.	-5355
Examination reports .....	B. Exam.	
Bank holding companies .....		-5898
Edge Act and Agreement corporations .....		-5888
State member banks		
Automation .....		-5887
Commercial departments and affiliates .....		-5898
Foreign departments and branches .....		-5888
Trust departments .....		-5894
Exhibits .....	Pub. In.	-6134
Expenditures .....	Acctg.	-5231
Export-Import Bank of the U.S. ....	Gov. Bd.	
Debentures and participation certificates .....		-5364
Delivery of securities .....		-5815
Promissory notes .....		-5368

### F

Farm Credit File and related forms, distribution of .....	Cr. Dis.	-6144
Farmers Home Administration insurance contracts (insured notes) .....	Gov. Bd.	-5364

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Federal estate taxes, redemption of Treasury bonds in payment of .....	Gov. Bd.	-5364
Federal funds—operations and market statistics .....	Stat.	-5659
Federal Home Loan Bank bonds and notes .....	Gov. Bd.	-5368
Federal Home Loan Mortgage Corporation bonds .....	Gov. Bd.	-5364
Federal Home Loan Mortgage Corporation (pass through securities) .....	Gov. Bd.	-5364
Federal Housing Administration debenture obligations ..	Gov. Bd.	-5364
Federal Intermediate Credit Bank bonds .....	Gov. Bd.	-5368
Federal Land Banks bonds .....	Gov. Bd.	-5368
Federal National Mortgage Association .....	Gov. Bd.	
Debentures and mortgage-backed bonds .....		-5364
Delivery of securities .....		-5815
Discount notes .....		-5368
Federal Open Market Committee, Regulation relating to open market operations of Federal Reserve Banks ....	Secur.	-5465
Federal Reserve Bank of New York		
Capital stock—dividends .....	Secur.	-5468
Capital stock—issue and cancellation .....	RBA	-5926
Capital stock—subscriptions for additional shares .....	RBA	-5906
Circulars .....	Secy. O.	-5216
Directory .....	Secy. O.	-5216
Exhibits .....	Pub. In.	-6134
<i>Monthly Review</i> , subscriptions .....	Pub. In.	-6134
Operations and general information .....	Pub. In.	-6132
Tours of the Bank .....	Pub. In.	-6130
Federal Reserve System		
Films .....	Pub. In.	-6134
General information .....	Pub. In.	-6132
Membership .....	Bk. Rel.	-6071
Regulation H .....	B. Appl.	-5861
Talks .....	Pub. In.	-6130
Federal taxes, deposits of .....	Comp. O.	-5989
Films, Federal Reserve .....	Pub. In.	-6134
Financial recordkeeping and reporting of currency and foreign transactions .....	RBA	-5923
Financial statement forms, distribution of .....	Cr. Dis.	-6144
Food stamp coupons .....	Coll.	
Credits and redemptions .....		-5082
Remittances .....		-5742
Foreign Assets Control regulations of the U.S. Treasury.	Forgn.	-5825
Foreign branches of national banks (Regulation M) ....	For. Bk.	-5878

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Foreign central banks, foreign governments, and international financial organizations, accounts of . . . . .	Forgn.	-5833
Cablegrams, radiograms, telegrams, and telex messages concerning . . . . .		-5833
Foreign exchange transactions . . . . .		-5828
Gold transactions . . . . .		-5835
Payment and deposit of funds . . . . .		-5841
Foreign countries—economic conditions . . . . .	Int. Rs.	-5488
Foreign credit restraint ( <i>See</i> Balance of payments)		
Foreign exchange rates, certification of, under Tariff Act of 1930 . . . . .	Forgn.	-5827
Foreign Funds Control regulations of the U.S. Treasury . . . . .	Forgn.	-5825
Forms and supplies not listed below . . . . .	Plan.	-6279
Advice forms for cash letters sent direct . . . . .	Ck. Pr.	
Consolidated shipments (rainbow sheets) . . . . .		-5341
Other direct sendings (Form BK 140) . . . . .		-5324
Coin deposit and coin order forms . . . . .	Cash	-5116
County clearing advice forms . . . . .	Acctg.	-5431
Credit folders and financial statement and other credit forms . . . . .	Cr. Dis.	-6144
Currency deposit and currency order forms . . . . .	Cash	-5116
Foreign bank affiliate marginal reserve report on net funds obtained from foreign banks (FR910A) . . . . .	Acctg.	-5995
Foreign bank affiliate marginal reserve report on single maturity time deposits of \$100,000 or more (FR909A) . . . . .	Acctg.	-5995
Labels for cash letters to this Bank via "pouch loose" air mail . . . . .	Ck. Pr.	-5324
Member bank special reservable liabilities report (FR414a) . . . . .	Acctg.	-5995
Nonmember bank report of liabilities for voluntary marginal reserves (FR414b) . . . . .	Acctg.	-5995
Report, four-week, of certain Euro-dollar transactions (Form No. RB31) . . . . .	Acctg.	-5993
Report of deposits and vault cash (Form No. RB26) . . . . .	Stat.	-6331
Reserve position computation worksheets (Form No. RB24) . . . . .	Acctg.	-5993
Return items, cash letter forms for (Forms No. R and No. R90) . . . . .	Ck. Adj.	-5253

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Savings bonds and notes . . . . .	Sav. Bd.	
Issuing and paying agent stamps . . . . .		-5975
Penalty envelopes . . . . .		-5975
Requisition forms . . . . .		-5978
Sales, spoiled, and paid bond reports . . . . .		-5979
Forms, Federal Reserve and Treasury, source information . . . . .	Pub. In.	-6132
Functional cost analysis program for member banks . . .	Bk. Rel.	-6072
<b>G</b>		
Gold Reserve Act of 1934 . . . . .	Forgn.	-5835
Government (U.S.) agency securities . . . . .	Gov. Bd.	
Book-entry . . . . .		-5379
Delivery of securities . . . . .		-5815
Issue and redemption		
Bearer . . . . .		-5368
Registered and past-due bearer . . . . .		-5364
Government (U.S.) checks		
Cash letters . . . . .	Ck. Pr.	-5421
Reclamations (stolen, forged endorsements, etc.) . . .	Coll.	-5743
Government National Mortgage Association . . . . .	Gov. Bd.	
Participation certificates . . . . .		-5364
Delivery . . . . .		-5815
Government (U.S.) marketable securities		
Book-entry . . . . .	Gov. Bd.	-5379
Cash subscriptions to new issues		
Payment . . . . .	Gov. Bd.	-5368
Tenders, subscriptions, and allotments* . . . . .	Secur.	-5465
Circulars offering, requests for . . . . .	Secy. O.	-5216
Clearing arrangement (N.Y. City participants) . . . . .	Gov. Bd.	
Administration . . . . .		-5379
Settlement of balances . . . . .		-5385
Transfers (telegraphic) . . . . .		-5389
Closing market quotations and yields . . . . .	Stat.	-5668
Dealer operations and statistics . . . . .	Stat.	-5659
Delivery . . . . .	Gov. Bd.	-5815
Denominational exchange of bearer securities . . . . .	Gov. Bd.	-5820
Exchange subscriptions* . . . . .	Gov. Bd.	-5368
Issue and redemption . . . . .	Gov. Bd.	-5368

\*For calls that can be made collect, see page 3, paragraph 5.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Missing or stolen .....	Gov. Bd.	
Bearer .....		-5359
Registered .....		-5364
Pledged securities .....	Gov. Bd	-5381
Purchases and sales for member banks .....	Secur.	-5474
Redemptions .....	Gov. Bd.	
Federal estate taxes, in payment of .....		-5364
Other .....		-5368
Registration and exchange of bearer and registered ..	Gov. Bd.	-5364
Guaranteed loans under the Emergency Loan Guarantee Act .....	Cr. Dis.	-6146
Guidelines for foreign credit restraint ( <i>See</i> Balance of payments)		
Guidelines on bank dividends .....	RBA	-5926
I		
Immediate payment plan (for cash letters to paying banks)* .....	Ck. Adj.	-5243
Income reports of State member banks .....	RBA	-5904
Information, general .....	Pub. In.	-6132
Information from published sources on Federal Reserve System, U.S. Treasury, banking, finance, and monetary affairs .....	Dom. Rs.	-5670
Inter-American Development Bank bonds .....	Gov. Bd.	
Delivery .....		-5815
Issue or exchange .....		-5368
Registration or transfer .....		-5364
Interest, payment of, on deposits (Regulation Q) .....	RBA	-5921
Interlocking bank directorates under the Clayton Act (Regulation L) .....	RBA	-5921
International Bank for Reconstruction and Development bonds .....	Gov. Bd.	
Delivery .....		-5815
Issue or exchange .....		-5368
Registration or transfer .....		-5364
International financial organizations, accounts of .....	Forgn.	-5834
Interpretations of Board of Governors, binder service for ..	Secy. O.	-5216
Investment securities, restrictions on (R.S., Section 5136) .....	RBA	-5921

## L

Letters of commitment issued by Commodity Credit Corporation—payment of drafts .....	Coll.	-5740
--	-------	-------

*\*For calls that can be made collect, see page 3, paragraph 5.*

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Letters of credit by certain U.S. agencies—payment of vouchers drawn on Treasurer of U.S. under . . . . .	Coll.	-5741
Library, Research . . . . .	Dom. Rs.	-5670
Licenses under Foreign Assets Control, Foreign Funds Control, Cuban Assets Control, and Rhodesian Sanc- tions regulations of the U.S. Treasury . . . . .	Forgn.	-5825
Loan guarantees for defense production (Regulation V) .	Cr. Dis.	-6144
Loan guarantees under the Emergency Loan Guarantee Act . . . . .	Cr. Dis.	-6144
Loans to executive officers of member banks (Regula- tion O) . . . . .	RBA	-5923
Loans to member banks . . . . .	Cr. Dis.	-5395

### M

Mail, incoming and outgoing . . . . .	Srvce.	-5403
Margin regulations (Regulations G, T, U, and X) . . . . .	RBA	-5913
Marginal reserve requirements for agencies and branches of foreign banks . . . . .	Forgn.	-5694
Market statistics on certificates of deposit, Federal funds, repurchase agreements, and Government se- curities . . . . .	Stat.	-5659
Member bank accounts . . . . .	Acctg.	
Adjustments (missing or unrecognized entries)* . . . .		-5733
Current day's opening balance* . . . . .		-5431
Prior days' balances* . . . . .		-5733
Membership of State banking institutions in the Fed- eral Reserve System . . . . .	Bk. Rel.	-6071
Regulation H . . . . .	B. Appl.	-5861
Merger applications . . . . .	B. Appl.	-5861
Missing or stolen Government securities . . . . .	Gov. Bd.	-5359
Money orders, postal . . . . .	Ck. Pr.	-5421
Money transfers ( <i>See Transfer of funds</i> )		
<i>Monthly Review</i> , subscriptions . . . . .	Pub. In.	-6134

### N

New York City Clearing House—claims and allowances .	Ck. Pr.	-5333
Noncash items (notes, drafts, etc.), collection of . . . . .	Coll.	-5740
Collection letters, direct-sent . . . . .		-5097
Maturing or matured bonds and coupons (other than obligations of U.S. and its agencies) . . . . .		-5084

\*For calls that can be made collect, see page 3, paragraph 5.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<b>O</b>		
Open market purchases and sales		
Bankers' and trade acceptances and bills of exchange . . . . .	Acpt.	-6077
Government (U.S.) securities . . . . .	Secur.	-5474
Operating ratios, reports of member banks . . . . .	RBA	-5923
Operations of member banks—surveys . . . . .	Bk. Rel.	-6072
<b>P</b>		
Par list . . . . .	Ck. Pr.	-5331
Payment vouchers on letters of credit issued by Govern- ment agencies . . . . .	Coll.	-5740
Payment systems, studies of . . . . .	Paym.S.	-5997
Penn Central Transportation Company certificates . . . . .	Gov. Bd.	-5364
Philippine Government bonds, redemption . . . . .	Gov. Bd.	-5368
Planning, internal . . . . .	Plan.	-6113
Pledged securities in safekeeping . . . . .	Gov. Bd.	-5381
Postal money orders . . . . .	Ck. Pr.	-5421
Postal (U.S.) Service bonds . . . . .	Gov. Bd.	
Delivery . . . . .		-5815
Issue and redemption		
Bearer . . . . .		-5368
Registered . . . . .		-5364
Protection, internal . . . . .	Prot.	-5108
Publications, distribution ( <i>See also</i> Circulars, Regula- tions, Reports, Surveys) . . . . .	Pub. In.	-6134
Public information, Federal Reserve, general ( <i>See also</i> Information) . . . . .	Pub. In.	-6132
Puerto Rico Government bonds, redemption . . . . .	Gov. Bd.	-5368
Purchase of supplies . . . . .	Plan.	-5529
Purchase of warrants (Regulation E) . . . . .	Secur.	-5465
<b>R</b>		
Registration statements and other reports of State mem- ber banks under Regulation F . . . . .	RBA	-5923
Regulations and published interpretations of the Board of Governors—distribution . . . . .	Secy. O.	-5216
Regulations		
A—Extensions of credit by Federal Reserve Banks . . . . .	Cr. Dis.	-5395
B—Open market purchases of bills of exchange, trade acceptances, and bankers' acceptances (under Section 14 of the Federal Reserve Act) . . . . .	Acpt.	-6077
C—Acceptance by member banks of drafts or bills of exchange . . . . .	Acpt.	-6077
D—Reserves of member banks		
Application of . . . . .	Acctg.	-5993
Interpretation of . . . . .	RBA	-5921

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<i>Regulations—Continued</i>		
E—Purchase of warrants . . . . .	Secur.	-5465
F—Securities of member State banks . . . . .	RBA	-5923
(Public reference room) . . . . .	RBA	-5917
G—Securities credit by persons other than banks, brokers, or dealers . . . . .	RBA	-5912
H—Membership of State banking institutions in the Federal Reserve System . . . . .	B. Appl.	-5861
I—Issue and cancellation of capital stock of Federal Reserve Banks . . . . .	RBA	-5926
J—Collection of checks and other items by Federal Reserve Banks		
Checks . . . . .	Ck. Pr.	-5321
Return of unpaid items . . . . .	Ck. Adj.	-5292
Maturing or matured bonds and coupons (other than obligations of U.S. and its agencies) . . . . .	Coll.	-5084
Other . . . . .	Coll.	-5740
K—Corporations doing foreign banking or other for- eign financing under the Federal Reserve Act . . . . .	For. Bk.	-5878
L—Interlocking bank directorates under the Clayton Act . . . . .	RBA	-5921
M—Foreign activities of national banks . . . . .	For. Bk.	-5878
(Reserve requirements) . . . . .	RBA	-5921
O—Loans to executive officers of member banks . . . . .	RBA	-5923
P—Security devices and procedures for State mem- ber banks . . . . .	RBA	-5923
Q—Interest on deposits . . . . .	RBA	-5921
R—Relationships with dealers in securities under Section 32 of the Banking Act of 1933 . . . . .	RBA	-5921
S—Bank service arrangements . . . . .	RBA	-5926
T—Credit by brokers and dealers . . . . .	RBA	-5913
U—Credit by banks for the purpose of purchasing or carrying margin stocks . . . . .	RBA	-5913
V—Loan guarantees for defense production . . . . .	Cr. Dis.	-6144
X—Rules governing borrowers who obtain securities credit . . . . .	RBA	-5913
Y—Bank holding companies		
U.S. activities of domestic BHC . . . . .	B. Appl.	-5861
Analyses of Annual Reports of domestic BHC . . . . .	For. Bk.	-5869
Foreign activities of domestic BHC . . . . .	For. Bk.	-5982
U.S. activities of foreign BHC . . . . .	For. Bk.	-5982
Analyses of Annual Reports of foreign BHC . . . . .	For. Bk.	-5982

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<i>Regulations—Continued</i>		
Z —“Truth in lending” (Consumer Credit Cost Disclosure) . . . . .	RBA	-5912
Reporting criminal violations of Federal banking laws . .	RBA	-5906
<i>Reports</i>		
Closing market quotations and yields (Government securities) . . . . .	Stat.	-5668
Commercial paper . . . . .	Stat.	-5802
Condition, Edge Act and Agreement corporations, foreign bank subsidiaries of member banks, and foreign subsidiaries of U.S. bank holding companies .	For. Bk.	-5885
Condition, State member banks . . . . .	RBA	-5904
Consumer credit . . . . .	Stat.	-5803
Deposits and vault cash . . . . .	Stat.	-6331
Electric power series . . . . .	Stat.	-5792
Euro-dollar transactions . . . . .	Acctg.	-5993
Examinations . . . . .	B. Exam.	
Bank holding companies . . . . .		-5898
Edge Act and Agreement corporations . . . . .		-5888
State member banks		
Automated operations . . . . .		-5887
Commercial departments and affiliates . . . . .		-5898
Foreign departments and branches . . . . .		-5888
Trust departments . . . . .		-5894
Federal funds transactions . . . . .	Stat.	-5668
Foreign bank affiliate marginal reserves on net funds obtained from foreign banks . . . . .	Acctg.	-5995
Foreign bank affiliate marginal reserves on single maturity time deposits of \$100,000 or more . . . . .	Acctg.	-5995
Functional cost analysis—member banks . . . . .	Bk. Rel.	-6072
Government securities dealer operations . . . . .	Stat.	-5666
Income—State member banks . . . . .	RBA	-5904
Member bank special reservable liabilities . . . . .	Acctg.	-5995
Nonmember bank liabilities for voluntary marginal reserves . . . . .	Acctg.	-5995
Operating ratios, member banks . . . . .	RBA	-5923
Registration statements and other reports of State member banks under Regulation F . . . . .	RBA	-5923
Stock brokers' credit and debit balances . . . . .	Stat.	-5803
Surveys of deposits, interest rates, financial practices, and other banking and financial developments . . . . .	Stat.	-5790
Treasury foreign exchange . . . . .	Int. Rs.	-5560
Voluntary foreign credit restraint program . . . . .	Int. Rs.	-5557

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
<i>Reports—Continued</i>		
Weekly reporting member bank statement . . . . .	Stat.	-5800
Reserve accounts . . . . .	Acctg.	
Adjustments (missing or unrecognized entries)* . . . .		-5733
Current day's opening balance* . . . . .		-5431
Prior days' balances* . . . . .		-5733
Reserve requirements (Regulation D)		
Application of . . . . .	Acctg.	-5993
Interpretation of . . . . .	RBA	-5921
Reserve requirements (Regulation M) . . . . .	RBA	-5921
Retirement Plan bonds . . . . .	Sav. Bd.	
Issue . . . . .		-5976
Redemption . . . . .		-5967
Return items . . . . .	Ck. Adj.	
Adjustments . . . . .		-5254
Advice of nonpayment* . . . . .		-5261**
Rules on advices, lateness, and protest . . . . .		-5253
Rhodesian Sanctions regulations of U.S. Treasury . . . .	Forgn.	-5825

### S

Safekeeping . . . . .	Gov. Bd.	
Acceptability of securities . . . . .		-6116
Instructions		
Deposit of securities . . . . .		-5382
Withdrawal of securities . . . . .		-5381
Other (including book-entry) . . . . .		-5381
Matured issues . . . . .		-5815
Pledged securities . . . . .		-5381
Savings bonds and notes . . . . .	Sav. Bd.	
Book-entry . . . . .		-5974
Consignment accounts of issuing agents . . . . .		-5978
Exchange of Series E and Series H . . . . .		-5966
Lost, stolen, or mutilated, claims for . . . . .		-5968
Original issue . . . . .		-5976
Redemption		
Credits to agents . . . . .		-5963
Other matters . . . . .		-5966
Reissue . . . . .		-5966

\*For calls that can be made collect, see page 3, paragraph 5.

\*\*If line is busy call telephone number 212-344-5030 or 212-344-5031.

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Supplies		
Agent stamps and penalty envelopes . . . . .		-5975
Application, report, and requisition forms . . . . .		-5978
Securities ( <i>See</i> Collections; Government (U.S.) securities; Regulations G, R, T, U, and X; Retirement Plan bonds; Savings bonds and notes; and names of other issuers)		
Securities of member State banks (Regulation F) . . . . .	RBA	-5923
Security devices and procedures for State member banks (Regulation P) . . . . .	RBA	-5923
Sigma-5/M-37 communications system, operational information on . . . . .	Comp.O.	-5450
Signatures, authorized by Second District banks and others . . . . .	Acctg.	-5429
Small Business Administration guaranty agreements (debentures) . . . . .	Gov. Bd.	-5364
Speakers on Federal Reserve and related matters . . . . .	Pub. In.	-6130
Stolen or missing Government securities . . . . .	Gov. Bd.	-5359
Stop-payment orders . . . . .	Acctg.	-5429
Student Loan Marketing Association (Sallie Mae) . . . . .	Gov. Bd.	-5364
Studies . . . . .	Bk. Std.	
Bank holding company activities . . . . .		-5848
Banking markets & competitive analysis . . . . .		-5853
Commercial banking . . . . .		-5845
Surveys		
Bankers' acceptances outstanding, monthly . . . . .	Accept.	-6077
Banking and financial developments . . . . .	Stat.	-5790
Income and expense, of member banks' trust departments . . . . .	B.Exam.	-5894
Operations of member banks		
Accrual, audit, automation, bookkeeping, loan, teller, transit, and credit file installations . . . . .	Bk. Rel.	-6072
State member banks' automated systems . . . . .	B.Exam.	-5887
Trust departments . . . . .	B.Exam.	-5894
<b>T</b>		
Talks and speeches . . . . .	Pub. In.	-6130
Taxes, Federal, deposits of . . . . .	Comp.O.	-5989
Telegrams, domestic (incoming and outgoing) . . . . .	Coll.	
Commercial (Western Union) . . . . .		-5075
Coding, decoding, testing . . . . .		-5067
Federal Reserve Banks—administrative wires . . . . .		-5075
Tennessee Valley Authority Power Notes . . . . .	Gov. Bd.	-5368

## HEAD OFFICE

	Dept.	Tel. No. 212-791-
Transfer of U.S. Government securities . . . . .	Gov. Bd.	
Clearing arrangement (N.Y. City participants) . . . . .		-5387
Other transfers . . . . .		-5389
Tours of Bank . . . . .	Pub. In.	-6130
Transfer of funds		
Adjustments . . . . .	Coll.	**
Foreign central banks, foreign accounts, and inter- national financial organizations . . . . .	Forgn.	-5841
Requests for* . . . . .	Coll.	**
Terminal or line facilities questions . . . . .	Comp.O.	-5450
Treasurer of the U.S., deposits by general depositories for credit to . . . . .	Acctg.	-5431
Treasury foreign exchange reports . . . . .	Int. Rs.	-5560
Treasury forms, source information . . . . .	Pub. In.	-6132
Treasury securities ( <i>See</i> Government (U.S.) securities)		
Treasury Tax and Loan accounts		
Customers' notes as collateral . . . . .	Cr. Dis.	-5395
Other matters . . . . .	Gov. Bd.	-5381
Trust department surveys . . . . .	B.Exam.	-5894
"Truth in lending" (Regulation Z) . . . . .	RBA	-5912

### V

Visits to banks . . . . .	Bk. Rel.	-6071
Voluntary foreign credit restraint program		
Filing of required data . . . . .	Int. Rs.	-5557
Guidelines . . . . .	Forgn.	-5694
Marginal reserve program		
Application of . . . . .	Acctg.	-5995
Interpretation of . . . . .	Forgn.	-5694
Statistical information . . . . .	Int. Rs.	-5557
Vouchers drawn on Treasurer of U.S. pursuant to letters of credit issued by certain U.S. agencies . . . . .	Coll.	-5741

### W

Washington Metropolitan Area Transit Authority bonds . . . . .	Gov. Bd.	-5364
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\*For calls that can be made collect, see page 3, paragraph 5.

\*\*Should be called directly by dialing telephone number 212-267-5068.

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**JERICHO OFFICE**

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**Telephone 516-997-4500****Operations**

Adjustments .....	516-997-4503
Processing .....	516-997-4500
Return items .....	516-997-4502

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**CRANFORD OFFICE**

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**Telephone 201-272-9000****Operations (Adjustments, Processing and Return Items) *call above number***

A	Extension
Accounts .....	242
Reserve* .....	242
Adjustments—missing or unrecognized entries*.....	242
Advances and discounts (Regulation A) .....	227
Audit confirmations and requests for statements of accounts*..	272
 B	
Bank relations matters .....	208
Branch applications .....	208
 C	
Cash	
Armored car service .....	219
Currency claims and differences, unusual transactions, and other matters .....	294
Checkbooks for member banks.....	240
Checks	
Adjustments	
Current .....	254
Noncurrent .....	249
Buffalo Clearing House .....	253
Clearing arrangements .....	243
Direct sending .....	236
Encoding (MICR) .....	249
Immediate payment plan (for cash letters to paying banks)* .....	240
Incoming .....	253
Regulation J .....	206
Returned without entry .....	254
Return items	
Advices of nonpayment .....	248
Rules on advices, lateness, and protest.....	249
Sent by Branch to data-processing centers.....	253
Transportation routes .....	249
Circulars, Bank .....	228
Collections	
Bonds and coupons (other than obligations of U.S.) .....	252
Commodity Credit Corporation deposits .....	252
Coupons, payment of, on obligations of U.S., its agencies, and international organizations .....	229

\*For calls that can be made collect, see page 3, paragraph 5.

<i>Collections—Continued</i>	<b>Extension</b>
Government checks and postal money orders	
Cash letters .....	244
Reclamations (stolen, forged endorsements, etc.) .....	252
Notes, drafts, and other noncash items .....	252
Condition reports of State member banks .....	225
Coupons ( <i>See Collections</i> )	
Credit (Regulation A) .....	227
<b>D</b>	
Data processing .....	244
Deposits of Federal taxes .....	242
<b>E</b>	
Emergency planning .....	225
Examination reports .....	204
Expenditures .....	241
<b>F</b>	
Federal banking laws .....	204
Federal Reserve Bank of New York	
Dividends on capital stock .....	204
Operations and general information .....	204
Federal Reserve System	
Membership .....	208
Operations and general information .....	208
Food coupons	
Accounting for sales of .....	240
Payment of .....	246
Functional cost analysis program for member banks .....	208
<b>G</b>	
Gold Reserve Act of 1934 .....	208
Government (U.S.) and agency securities .....	229
Cash subscriptions* .....	226
<b>I</b>	
Immediate payment plan (for cash letters to paying banks)* .....	240
Income and expense reports of State member banks .....	225
Information, Federal Reserve .....	208
Interpretations of Board of Governors .....	208

\*For calls that can be made collect, see page 3, paragraph 5.

L	Extension
Letters of credit by certain agencies—payment of vouchers drawn on Treasurer of U.S. ....	252
Library .....	228
<b>M</b>	
Mail, incoming and outgoing .....	250
Membership of State banking institutions in the Federal Reserve System .....	208
Merger applications .....	208
Money orders, postal .....	244
<b>O</b>	
Operating ratios, reports of member banks.....	208
Operations of member banks—surveys .....	208
<b>P</b>	
Payment vouchers on letters of credit issued by Government agencies .....	252
Purchase of supplies .....	259
<b>R</b>	
Regulations	
Distribution and servicing .....	228
A—Advances and discounts .....	227
D—Reserves of member banks .....	240
G—Credit on securities by persons other than banks, brokers, or dealers .....	266
J—Collection of checks and other items by Federal Reserve Banks	
Cash items .....	206
Noncash items .....	252
Q—Interest on deposits.....	266
T—Credit by brokers, dealers, and members of national securities exchanges.....	266
U—Credit by banks for the purpose of purchasing or carrying securities .....	266
X—Rules governing borrowers who obtain securities credit..	266
Z—“Truth in lending”	
Inquiries .....	266
Requests for rate tables .....	304
Other regulations .....	208
Reserve requirements .....	240
Return items .....	248

	<b>Extension</b>
<b>S</b>	
Safekeeping .....	227
Savings bonds .....	237
Signatures .....	243
Stop-payment orders .....	243
Supplies .....	259
Surveys of member banks.....	208
<b>T</b>	
Taxes, Federal, deposits of .....	242
Tours of Branch .....	266
Transfers of funds, telegraphic and mail* .....	243
Treasurer of the U.S., deposits for credit to .....	240
<b>V</b>	
Visits to banks .....	208
Voluntary foreign credit restraint program .....	204

*\*For calls that can be made collect, see page 3, paragraph 5.*





## HEAD OFFICE DEPARTMENTAL ABBREVIATIONS

Acpt.	Acceptance
Acctg.	Accounting
Audit.	Auditing
B. Appl.	Bank Applications
B. Exam.	Bank Examinations
Bk. Rel.	Bank Relations
Bk. Std.	Banking Studies
Bld. Op.	Building Operating
Ck. Adj.	Check Adjustment and Return Items
Ck. Pr.	Check Processing
Coll.	Collection
Comp. O.	Computer Operations
Comp. P.	Computer Planning
Cr. Dis.	Credit and Discount
Dom. Rs.	Domestic Research
E. Plan.	Emergency Planning
Forgn.	Foreign
For. Bk.	Foreign Banking Regulations
Gov. Bd.	Government Bond and Safekeeping
Int. Rs.	International Research
Man. In.	Management Information
Paym. S.	Payment Systems
Plan.	Planning
Prot.	Protection
Pub. In.	Public Information
RBA	Regulations and Bank Analysis
Sav. Bd.	Savings Bond
Secur.	Securities
Secy. O.	Secretary's Office
Srvce.	Service
Stat.	Statistics

